

DOYLE ARP
Loudon County Mayor

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December 8, 2008

Mayor Matt Brookshire
City of Lenoir City
600 East Broadway
Lenoir City, TN 37771

RE: LOUDON COUNTY OFFICE OF PLANNING & COMMUNITY DEVELOPMENT

Dear Matt,

As fiscal agent of the Office of Planning and Community Development, it has been the practice to adjust the Planning Office reserve at the end of each fiscal year by the net effect of entity contributions, plus fees collected, less total expenditures. Although the reserves have been \$60,000+ in previous years, the present amount is \$9,400. It appears that disbursements approved by the Executive Planning Council without supporting increases in revenues have contributed to the decreased balance.*

In reviewing the current status of the budget for this fiscal year, we are projecting that funds are available to operate the Planning Office through the end of January 2009. This projection includes the current reserve, year-to-date fees collected, and the County's annual contribution of \$71,710.00. This projection does not include contributions from the Cities of Lenoir City and Loudon; nor does it include additional fees that will be collected by the Office the remainder of this fiscal year.

Therefore, please consider this request to submit your annual allocation as soon as possible rather than at the end of the fiscal year. If it is difficult to expend the entire amount at this time, please consider forwarding half the amount. This will contribute to more accurate projections and to uninterrupted operations of the Planning Office this fiscal year.

Please be assured of my appreciation for your cooperation as we continue to work together on this important issue that affects all of Loudon County. I am available should you have any questions.

Sincerely,

Mayor Doyle Arp

CC: Dale Hurst, Lenoir City Administrator
Bobby Johnson, Jr., City Treasurer
Tracy Blair, Loudon County Budget Director
Russ Newman, Loudon County Planning Director
Charles Harrison, Chair, Loudon County Executive Planning Council
Roy Bledsoe, Chair, Loudon County Commission